27 AUG 1974

MEMORANDUM FOR: Deputy Director for Administration

THROUGH : Director of Training

SUBJECT : Polygraph Course Completion Certificate

1. Action Requested: It is requested that you give approval for the Office of Security to issue Polygraph Operations Course completion certificates.

2. Background:

   a. As you may know, the Polygraph Operations Course is conducted within the Interrogation Branch, Office of Security, by the polygraph Training Officer. The purpose of issuing this certificate is to emphasize the significance of having completed this highly complex and technical course, and to help build up employee morale.

   b. Attached is a sample of a certificate which the Office of Security wishes to issue to employees who have successfully completed polygraph training. The certificate is intended for internal use only.

3. Recommendation: I recommend that you give approval for the Office of Security to issue these certificates.

STAT

Charles W. Kane
Director of Security

Attachment

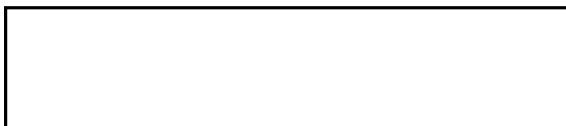OS 4 0557

ADMINISTRATIVE-INTERNAL USE ONLY

SUBJECT: Polygraph Course Completion Certificate

CONCURRENCE:

STAT

3 SE? 197

_____   _____
        Alfonso Rodriguez   Date
        Director of Training

APPROVED: _____

DISAPPROVED: _____

Distribution:
        Orig - return to OS
          2 - DDA
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1		9/4/74	
2	Mr. McMahon		
3			
4			
5			
6			

	ACTION		DIRECT REPLY		PREPARE REPLY
	APPROVAL		DISPATCH		RECOMMENDATION
	COMMENT		FILE		RETURN
	CONCURRENCE		INFORMATION		SIGNATURE

Remarks: I presume morale is low in the poly field. It went from a Division to a Branch in Aug 73 and has had 5 chiefs in the last 18 months (Osborne, Brve

Att: DD/A 74-3324

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